

REGISTER FOR CLASSES

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If you are well-prepared, your registration will go smoothly. You have the option of using either Schedule Builder (<https://my.ucdavis.edu/schedulebuilder/>) or the Class Search Tool (<https://registrar-apps.ucdavis.edu/courses/search/>) to create your schedule.

Preparing to Register

Using Schedule Builder (<https://my.ucdavis.edu/schedulebuilder/>), you can:

- Search for classes, and view class details and critical class messages.
- Check for registration holds and errors.
- Create and save multiple schedules with varying classes and sections for the same quarter.
- View your schedule in both list and calendar formats.
- Register for a full schedule (all classes) or one class at a time.
- Swap (add & drop) classes and sections in one action.

Using the Class Search Tool (<https://registrar-apps.ucdavis.edu/courses/search/>):

- Print the Class Planner (http://local-resources.ucdavis.edu/local_resources/docs/registration/planner.pdf) and Registration Worksheet (http://local-resources.ucdavis.edu/local_resources/docs/registration/worksheet.pdf) to record all of the information you will need during registration. You may not have time to look for this information during your appointment.
- Choose the classes you wish to take. There may be several offerings (sections) of the course, or there may be only one section. Each section has its own CRN.
- Select alternative choices and their CRNs, and write them on your worksheet in case your first choices are unavailable. Be sure to select a CRN for each part of a multiple-part course that does not use the combined schedule.
- Class selections saved in the Class Search Tool (<https://registrar-apps.ucdavis.edu/courses/search/>) do NOT download into Schedule Builder.

If you have selected a variable-unit course or course requiring the consent of the instructor for enrollment, you will see the @ symbol instead of the CRN in Schedule Builder (<https://my.ucdavis.edu/schedulebuilder/>) and the Class Search Tool (<https://registrar-apps.ucdavis.edu/courses/search/>). Obtain the CRN from the department

offering the course, and then enroll using Schedule Builder (<https://my.ucdavis.edu/schedulebuilder/>).

Students without existing enrollment by the 10th day of instruction (<https://registrar.ucdavis.edu/calendar/quarter/>) will not be able to register for courses; see Late Schedule Adjustments (<https://catalog.ucdavis.edu/academic-information-policies-regulations/registration-course-load/register-for-classes/>).