# **EXAMINATIONS**

Content on this page is updated throughout the academic year.

### **Final Examinations**

You can view your final exam schedule for the term on Schedule Builder (https://my.ucdavis.edu/schedulebuilder/).

The times shown in Final Examination Schedule, below, indicate regular quarterly meeting times of the lecture. The Final Exam Period Groupings table indicates which exam period grouping to observe for all classes based on its meeting pattern.

Examinations are held in the same room used for class meetings during the quarter unless there is a room conflict. In these cases, a room will be assigned by the Office of the University Registrar and announced to the class, prior to the examination time, by the instructor.

Classes that do not fit into any combination of meeting times as noted are known as to-be-announced (TBA) finals. The time, date, and place of examinations of these classes are arranged by the Office of the University Registrar. Instructors will notify their students of the time, date and location.

Final Exams for Elementary/Intermediate Foreign Languages; WLD 057E, P, S (College Writing–SCC P, S), and University Writing Program 07M, 021– 022; WLD 055M (Algebra Review–SCC 170M); WLD 041C (Preparatory Chem–SCC 110C); CHE 002ABC; and PHY 007ABC are in "special groups" as noted in the Final Examination Chart below.

Students wishing to adjust their final exam schedule because of multiple exams on the same day must make arrangements with the instructors of the courses. Students are responsible for ensuring they do not have conflicting exams. There is no regulation mandating a change.

Information and final examination policies are located in Davis Division Regulation 538 (https://academicsenate.ucdavis.edu/bylawsregulations/regulations/#538-)<sup>1</sup>.

Accommodation for Disabilities. In accordance with current law, students with documented disabilities may be entitled to in-class accommodations. For more information, see Student Disability Center (https://sdc.ucdavis.edu/faculty-and-staff/help-providingaccommodations/).

**Religious Observances.** UC Davis seeks to accommodate any student who, in observance of their religious creed, encounters an unavoidable conflict with a test or examination schedule. The student is responsible for providing written notification of a potential conflict to the individual responsible for administering the examination and requesting accommodation. Instructors will consider such requests on a case-by-case basis and determine whether the conflict can be resolved without imposing undue hardship on the instructor or the other students in the class. If so, the instructor will determine, in consultation with the student, a time the student can take the test or examination without incurring a penalty or violating the student's religious creed. For more details, see the UC Davis Policy, Chapter 210, Section 50 (https:// ucdavispolicy.ellucid.com/documents/view/91/111/)<sup>2</sup>.

Information and final examination policies are located in Davis Division Regulation 538 (https://academicsenate.ucdavis.edu/bylawsregulations/regulations/#538-)<sup>1</sup>. Accommodation for Disabilities. In accordance with current law, students with documented disabilities may be entitled to in-class accommodations. For more information, see Student Disability Center (https://sdc.ucdavis.edu/faculty-and-staff/help-providing-accommodations/).

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### **Midterm Examinations**

Information and policies regarding midterm Exams are located in Davis Division Regulation 538 (https://academicsenate.ucdavis.edu/bylaws-regulations/regulations/#538-)<sup>1</sup>.

### **Final Exam Period Groupings**

Classes that meet one day a week are incorporated into the Final Examination Schedule.

Day codes: M = Monday; T = Tuesday; W = Wednesday; R = Thursday; F = Friday, S = Saturday; U = Sunday

Observe Exam Group MWF Day(s) Class Meets: M; W; F; MW; MF; WF; MWF; MTW, MTWF; MTF; MWR; MWRF; MRF; MTWRF; TWF; WRF

Observe Exam Group TR Day(s) Class Meets: T; R; TR; MTR; MTWR; MTRF; TWR; TWRF; TR

### Final Examination Schedule-Spring 2024

Class Day	Class Time	Final Date & Exam Time
MWF	7:30 or 8:00 a.m.	Fri, Jun 7—8:00 a.m10:00 a.m.
MWF	8:30 or 9:00 a.m.	Thr, Jun 13—10:30 a.m12:30 p.m.
MWF	9:30 or 10:00 a.m.	Tue, Jun 11—8:00 a.m10:00 a.m.
MWF	10:30 or 11:00 a.m.	Tue, Jun 11—6:00 p.m8:00 p.m.
MWF	11:30 a.m. or 12:10 p.m.	Thr, Jun 13—8:00 a.m-10:00 a.m.
MWF	12:40 or 1:10 p.m.	Wed, Jun 12—6:00 p.m8:00 p.m.
MWF	1:40 or 2:10 p.m.	Wed, Jun 12—1:00 p.m3:00 p.m.
MWF	2:40 or 3:10 p.m.	Mon, Jun 10—3:30 p.m5:30 p.m.
MWF	3:40 or 4:10 p.m.	Fri, Jun 7—1:00 p.m3:00 p.m.

MWF	4:40 or 5:10 p.m.	Mon, Jun 10—8:00 a.m10:00 a.m.	MWF	10:30 or 11:00 a.m.	Thr, Dec 12—8:00 a.m10:00 a.m.
MWF	5:40 or 6:10 p.m.	Mon, Jun 10—8:30 p.m10:30 p.m.	MWF	11:30 a.m. or 12:10 p.m.	Mon, Dec 9—1:00 p.m3:00 p.m.
MWF	6:40 or 7:10 p.m.	Wed, Jun 12—8:30 p.m10:30 p.m.	MWF	12:40 or 1:10 p.m.	Fri, Dec 13—8:00 a.m10:00 a.m.
			MWF	1:40 or 2:10 p.m.	Fri, Dec 13-3:30
TR	7:30 or 8:00 a.m.	Tue, Jun 11–10:30			p.m5:30 p.m.
_		a.m12:30 p.m.	MWF	2:40 or 3:10 p.m.	Wed, Dec 11-6:00
TR	8:30 or 9:00 a.m.	Mon, Jun 10–6:00	MWF	3:40 or 4:10 p.m.	p.m8:00 p.m. Tue, Dec 10—3:30
TR	9:30 or 10:00 a.m.	p.m8:00 p.m. Fri, Jun 7—3:30		5.40 01 4.10 p.m.	p.m5:30 p.m.
In	9.50 01 10.00 a.m.	p.m5:30 p.m.	MWF	4:40 or 5:10 p.m.	Wed, Dec 11-
TR	10:30 or 11:00 a.m.	Wed, Jun 12-8:00			10:30 a.m12:30 p.m.
		a.m10:00 a.m.	MWF	5:40 or 6:10 p.m.	Wed, Dec 11-8:30
TR	11:30 a.m. or 12:10	Wed, Jun 12-10:30			p.m10:30 p.m.
	p.m.	a.m12:30 p.m.	MWF	6:40 or 7:10 p.m.	Mon, Dec 9-8:30
TR	12:40 or 1:10 p.m.	Mon, Jun 10—10:30 a.m12:30 p.m.			p.m10:30 p.m.
TR	1:40 or 2:10 p.m.	Thr, Jun 13—6:00 p.m8:00 p.m.	TR	7:30 or 8:00 a.m.	Thr, Dec 12—1:00 p.m3:00 p.m.
TR	2:40 or 3:10 p.m.	Thr, Jun 13—1:00 p.m3:00 p.m.	TR	8:30 or 9:00 a.m.	Wed, Dec 11—8:00 a.m10:00 a.m.
TR	3:40 or 4:10 p.m.	Tue, Jun 11—1:00 p.m3:00 p.m.	TR	9:30 or 10:00 a.m.	Tue, Dec 10—6:00 p.m8:00 p.m.
TR	4:40 or 5:10 p.m.	Wed, Jun 12—3:30 p.m5:30 p.m.	TR	10:30 or 11:00 a.m.	Fri, Dec 13— 10:30 a.m12:30 p.m.
TR	5:40 or 6:10 p.m.	Fri, Jun 7—8:30 p.m10:30 p.m.	TR	11:30 a.m. or 12:10 p.m.	Fri, Dec 13—1:00 p.m3:00 p.m.
TR	6:40 or 7:10 p.m.	Tue, Jun 11—8:30 p.m10:30 p.m.	TR	12:40 or 1:10 p.m.	Wed, Dec 11—1:00 p.m3:00 p.m.
ТВА		Fri, June 7–10:30	TR	1:40 or 2:10 p.m.	Tue, Dec 10—8:00 a.m10:00 a.m.
ТВА		a.m12:30 p.m. Thr, June 13–8:30	TR	2:40 or 3:10 p.m.	Mon, Dec 9—8:00 a.m10:00 a.m.
		p.m10:30 p.m.	TR	3:40 or 4:10 p.m.	Thr, Dec 12—3:30 p.m5:30 p.m.
<b>Courses</b> CHE 002ABC, WLD		Tue, Jun 11–3:30	TR	4:40 or 5:10 p.m.	Fri, Dec 13—6:00 p.m8:00 p.m.
041C PHY 007ABC, PHY		p.m5:30 p.m. Thr, Jun 13–3:30	TR	5:40 or 6:10 p.m.	Tue, Dec 10—8:30 p.m10:30 p.m.
009ABCD, PHY 009HABCD, WLD 055M	1	p.m5:30 p.m.	TR	6:40 or 7:10 p.m.	Thr, Dec 12—8:30 p.m10:30 p.m.
Elem/Inter Foreign		Mon, Jun 10-1:00			
Language		p.m3:00 p.m.	TBA		Fri, Dec 13-8:30
ENL, LIN, WLD 057		Fri, Jun 7–6:00			p.m10:30 p.m.
		p.m8:00 p.m.	ТВА		Tue, Dec 10—1:00 p.m3:00 p.m.

## Final Examination Schedule-Fall 2024

Class Day	Class Time	Final Date & Exam Tim
MWF	7:30 or 8:00 a.m.	Tue, Dec 10— 10:30 a.m12:30 p.m.
MWF	8:30 or 9:00 a.m.	Mon, Dec 9—3:30 p.m5:30 p.m.
MWF	9:30 or 10:00 a.m.	Thr, Dec 12— 10:30 a.m12:30 p.m.

Exam Time	Courses
_	CHE 002ABC, WLD
l 2:30 p.m.	041C
-3:30	PHY 007ABC, PHY
m.	009ABCD, PHY
_	009HABCD, WLD 055M

p.m.-3:00 p.m. Thr, Dec 12-6:00 p.m.-8:00 p.m. Mon, Dec 9-10:30 a.m.-12:30 p.m. Elem/Inter Foreign Language ENL, LIN, WLD 057 Wed, Dec 11-3:30 p.m.-5:30 p.m. Mon, Dec 9-6:00 p.m.-8:00 p.m.

### <sup>1</sup> Davis Division Regulations 538; Examinations

Davis Division Regulations 538; Examinations (https://academicsenate.ucdavis.edu/bylaws-regulations/regulations/#538-)

(A) Except under certain specified circumstances, Senate Regulation (SR) 772 requires that final examinations be given in all undergraduate courses. Final examinations may be given in graduate courses. (Am. 4/26/82)

(*B*) At the instructor's option, a final examination may be wholly or in part of the take-home type. In accordance with SR 772(A), in undergraduate courses, the writing time of a take-home final examination and an in-class final examination together may not exceed three hours. (Am. 5/4/04) (Am. 9/1/2017)

(*C*) In each course for which a final examination is required, each student shall have the right to take a final examination (or, when the instructor has so opted, to submit a take-home examination) at the time and on the date published in the Class Search Tool. For on-line courses, the University Registrar will offer to the instructor of each on-line class the option to have the final in any of the TBA slots. Additional options for administration of final exams in on-line courses include the use of testing centers, on-line proctoring services, and take-home examinations. Students shall be notified of the time and place of the final on or before the first day of instruction. (Am. 5/4/04) (Am. 9/1/2015, 9/1/2017)

(*D*) In each course for which a midterm examination is required, each student shall have the right to take a midterm examination (or, when the instructor has so opted, to submit a take-home examination) during one of the scheduled meetings of the class published in the Class Search Tool. (Am. 4/26/82; 5/4/04) (Am. 9/1/2017)

(*E*) Holding a final or midterm examination (or setting a deadline for submission of a take-home examination) at a time not specified in (C) or (D) requires the mutual consent of the instructor and all students involved in the change. Any student who does not consent in writing to the different time must be permitted to take an examination (and/ or submit a take-home examination) at the officially scheduled time. A student who consents in writing to the change of examination time waives the right cited in (C) or (D). (Am. 3/13/95 and effective 9/1/95; 5/4/04) (Am. 9/1/2017)

(*F*) Any departures from the published examination schedule should be carried out so as not to disadvantage students who are unable to accept the alternative examination schedule. An in-class final examination may not be rescheduled for a date earlier than the first day of final week. The due date for a take-home final examination may not be rescheduled for a date earlier than the first day of be rescheduled for a date earlier than the first day of be rescheduled for a date earlier than the first day of finals week. In the case of on-line courses, the published examination schedule is that announced no later than the first day of class in accordance with 538(C). (Am. 10/26/87 and effective 9/1/88) (Am. 3/13/95 and effective 9/1/95; 5/4/04) (Am. 9/1/2017)

(G) A student who is improperly denied the right cited in (C) or (D) may file a petition with the Executive Council by the end of the next regular term, for appropriate action.

(H) In accordance with current law, students with documented disabilities may be entitled to in-class accommodations. The student shall provide a letter from the campus Student Disability Center (SDC) with a recommendation for those academic accommodations that the instructor is responsible for providing. It is the student's responsibility to request accommodations as soon as possible; this notification must be made within a period of time which allows the university a reasonable opportunity to evaluate the request and offer necessary adjustments. The instructor has a legal obligation to provide recommended academic accommodations, unless the instructor can demonstrate that the accommodations will fundamentally alter the nature of the academic demands made of the student, or decrease the standards and types of academic performance. It is the responsibility of the University to provide recommended physical accommodations. No accommodation shall require facilities or personnel that can be demonstrated to result in undue financial and administrative burdens to the University. The instructor should consult with the student and the SDC if there are any questions or concerns. If the instructor and the SDC cannot arrive at a mutually agreeable accommodation, the matter shall be resolved by a committee convened by the Vice Chancellor - Student Affairs that includes the instructor, the department chair, and a representative from the SDC. (En. 6/8/87; Am 11/25/96; Am 4/14/08) (Am. 6/8/2012)

(*I*) An instructor may release to individual students their original final examinations (or copies thereof) at any time. Otherwise the instructor shall retain final examination materials, or a copy thereof, until the end of the next regular term, during which period students shall have access to their examinations. (En. 5/25/77; Renum. 6/8/87)

# <sup>2</sup> UC Davis Policy, Chapter 210, Section 50; Religious Accommodation

UC Davis Policy, Chapter 210, Section 50 (https:// ucdavispolicy.ellucid.com/documents/view/91/111/)

#### I. Purpose

This section provides the requirements and procedures needed to comply with the California Education Code 92640, Accommodation of Religious Creed for granting schedule changes for examinations to students requesting accommodation for religious creed.

#### II. Policy

A. The University accommodates requests for alternate examination dates, without penalty, at a time when the activity would not violate a student's religious creed.

B. Instructors must accommodate students' requests for alternate examination dates for religious creed when accommodation does not impose an undue hardship that cannot reasonably be avoided.

#### III. Roles and Responsibilities

#### A. Students

1. Request, in writing, the rescheduling of an examination as soon as possible after learning of the conflict. Requests should generally be made no later than two weeks after the start of the term.

2. Work in good faith directly with the instructor to find a mutually agreeable resolution to the scheduling conflict.

B. Instructors

1. Attempt to schedule examinations to avoid conflicts with religious creed (see https://www.ucdavis.edu/calendar/diversity-inclusion/ multicultural-calendar (https://www.ucdavis.edu/calendar/diversity-inclusion/multicultural-calendar/)).

2. Should provide a syllabus for the course that specifies exam dates.

3. Consider all requests for the rescheduling of examinations for religious creed.

4. Work in good faith directly with the student to find a mutually agreeable resolution to the scheduling conflict.

5. If a resolution cannot be found, document the reason for rejecting any request, describing the nature of the undue hardship the request would impose and the reason the hardship cannot be avoided.

#### C. Department heads

1. Ensure all instructors are aware of their responsibilities to accommodate students based on their religious creed.

2. Provide appropriate support or resources (e.g., alternative test locations, proctors) to accommodate requests.

*D.* Deans provide support to departments in providing accommodations to students.

#### **IV. Further Information**

A. Additional information is available from Student Affairs and Campus Diversity (http://studentaffairs.ucdavis.edu/campus-diversity/diversity-inclusion/), 530-752-2416.

B. Complaints regarding the violation of this policy can be submitted to the Harassment and Discrimination Assistance and Prevention Program, http://hdapp.ucdavis.edu.

#### V. References and Related Policies

A. California Education Code 92640, Accommodation of Religious Creed (https://leginfo.legislature.ca.gov/faces/codes\_displayText.xhtml/? lawCode=EDC&division=9.&title=3.&part=57.&chapter=6.&article=5.). B. UC Policy Addressing Religious Holiday Conflicts with Residence Hall "Move-In" Days (http://policy.ucop.edu/doc/2700626/ ReligiousHolidayConflicts/).

C. UC Davis Policy and Procedure Manual Section 200-05, Academic and Administrative Calendar (http://manuals.ucdavis.edu/ PPM/200/200-05.pdf).