

# RETURNING TO UC DAVIS

For any term a student does not register and is not on an approved leave of absence, the student is considered non-continuing and must apply for Readmission to return to registered status. Undergraduate students who have not been degree awarded may apply for Readmission through the Online Advising Student Information System (OASIS) (<https://students.ucdavis.edu/forms/?form=ReadmissionApplication>).

Students in graduate programs or professional schools apply for readmission through their Graduate Studies (<https://grad.ucdavis.edu/withdrawal-readmission/>) or their Professional School (<https://www.ucdavis.edu/academics/professional-programs/>).

The University of California, Davis offers limited admissions options for a second baccalaureate degree (<https://www.ucdavis.edu/admissions/undergraduate/transfer/special-situations/>).

## Undergraduate Readmission

Former UC Davis undergraduate students, who have not been degree awarded and wish to resume undergraduate studies, may apply for readmission. This includes students who have canceled/withdrawn or have been administratively withdrawn from the university.

Students on the Planned Educational Leave Program (PELP) (<https://registrar.ucdavis.edu/registration/leave/>) should not apply for readmission unless they did not return as scheduled from their approved PELP leave.

The Readmission Application must be completed and submitted online. There is a non-transferable/non-refundable \$70.00 application fee\* that is assessed to the student's account.

\* Students returning from United States military service and Educational Opportunity Program (EOP) eligible students are not required to pay the application fee. Students returning from US military service must upload a copy of their active-duty paperwork along with their Readmission Application. Eligible EOP students are not presented with payment information.

Readmission deadlines:

- Fall: August 31st
- Winter: October 31st
- Spring: January 31st

When the readmission application has been submitted and the fee has been assessed, a confirmation email is sent through *MyMessages* through myucdavis. Former students who cannot access *MyMessages*, need to provide an alternate email address when completing the application. The college Dean's Office reviews the student's file and sends a decision email to the student. Response time from the college Dean's Office varies and is dependent on the student's academic standing, and receipt of transcripts or other required items. Students approved for readmission are activated for the readmit term and assigned pass times by the Office of the University Registrar.

Students approved for readmission should review the Readmission Checklist, below, and complete all steps to gain access to registration and successfully return to the university.

Students who have completed any college or university coursework while away from UC Davis must submit an official transcript to their

college Dean's Office and an additional official copy to the Office of Undergraduate Admissions (<https://www.ucdavis.edu/admissions/undergraduate/contact/>). Failure to do so by the end of the readmitted term results in a registration hold for future registration.

Students should read the California Residence for Purposes of Tuition (<https://registrar.ucdavis.edu/tuition/residence/>) information to determine if a Statement of Legal Residence (SLR) is required after being approved for readmission.

## Submit Your Application

Using your Kerberos ID & passphrase, complete the Readmission webform. (<http://students.ucdavis.edu/login/?Form=ReadmissionApplication>)

## Readmission Checklist

*SLR Request.* To request an SLR after your approved readmission, contact a Residence Deputy at [residence deputy@ucdavis.edu](mailto:residence deputy@ucdavis.edu).

Students approved for readmission should follow this checklist and complete all of the actions:

1. Residence Classification for Purposes of Tuition in Your Readmitted Quarter—Statement of Legal Residence (SLR)
  - *Away less than one year.* Students who attended UC Davis one, two or three quarters ago, a Statement of Legal Residence is not required, if a U.S. Citizen.
  - *Away more than one year.* Students who have been away from UC Davis more than three quarters, or are not a U.S. citizen, must complete an SLR when approved for readmission. An email notice from a Residence Deputy is sent providing a link to the online SLR, or students may also request a link to the SLR by emailing a Residence Deputy when readmission is approved.
  - *Nonresident Students.* Students who were classified as nonresidents during their previous attendance and who seek resident classification for their readmitted quarter should contact a Residence Deputy, as soon as possible upon readmission approval.
2. Noncitizens & International Students
  - If your immigration status has changed since your last term of attendance, immediately notify a Residence Deputy (<https://registrar.ucdavis.edu/tuition/residence/>) at the Office of the University Registrar, and be prepared to provide copies of your immigration documents.
  - If your Readmission Application is approved, you should contact your SISS International Student Advisor (<https://siss.ucdavis.edu/contact-us/>) to learn how to update your immigration document.
3. Official Transfer Transcripts
  - An official copy must be sent to and received by the college Dean's Office (<https://www.ucdavis.edu/academics/colleges-and-schools/>).
  - An official copy must be sent to and received by the Office of Undergraduate Admissions (<https://www.ucdavis.edu/admissions/undergraduate/transcripts-test-scores/>).
4. Contact Student Accounting (<https://financeandbusiness.ucdavis.edu/student-resources/accounting/loans/holds/>), if you have any of the following hold(s) on your account:

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- *ZF-Student Accounting Exit Interview Hold*, call Student Accounting at 530-752-5870. Registration is blocked until this hold is removed.
- *ZD-Student Accounting Long Term Loan Hold*, call Student Accounting at 530-752-3646. Registration is blocked until this hold is removed.
- *ZA/ZU-Student Accounting Past Due Hold*, call Student Accounting at 530-752-3646. Registration is blocked until this hold is removed.

### 5. Financial Aid (<https://financialaid.ucdavis.edu/contact/offices/>)

- Apply for Financial Aid by filing FAFSA or California Dream Act (CADAA) Application.
  - If you were enrolled at another college or university, add the UC Davis school code to the current year's FAFSA/CADAA as a correction. If you are filing after March of the current year, please submit a Late Financial Aid Application Appeal | Financial Aid and Scholarships ([ucdavis.edu](http://ucdavis.edu)).
- To check on the status of your Financial Aid, see MyAwards.
  - Check for any outstanding requirements under the "Requirements tab" (Verification, Citizenship, etc.), Satisfactory Academic Progress under the "Academic Progress tab", and Loan Summary under the "Loan tab". Do submit a Change in Aid, to inform Financial Aid what term you will be returning. If you are not able to log into MyAwards, please contact Financial Aid and Scholarships.

### 6. Campus Computing Account

- Three to four days after receiving approval from the college Dean's Office, activate or check on the status of your campus computing account at Information and Educational Technology (<http://computingaccounts.ucdavis.edu/>). It may take up to 48 hours for your activated account to be accessible to you.

### 7. Registration Process

- After your campus computing account is activated, check Schedule Builder (<https://my.ucdavis.edu/schedulebuilder/>) to see when your pass times are available.
- Register via Schedule Builder (<https://my.ucdavis.edu/schedulebuilder/>).

### 8. Pay Fees

- Check your account balance through MyBill (<https://mybill.ucdavis.edu/>). You will not receive a paper bill. If you have not enrolled by the end of Pass One registration, you may check the Account Detail on MyBill (<https://mybill.ucdavis.edu/>) the day after you enroll.
- Payments can be made in person (<https://financeandbusiness.ucdavis.edu/student-resources/cashier/>) by personal check, Cashier's Check, Money Order, or cash. Online payments can be made on MyBill by electronic check or credit card. To pay by wire transfer, refer to UC Davis Cashier & Payment Solutions Office website (<https://cashier.ucdavis.edu/students/>) 'Electronic Funds Transfer' link for more details.
- To avoid being dropped from your classes due to non-payment (<https://registrarnew.sf.ucdavis.edu/tuition/non-payment/>), pay your student fees by the Student Fee Payment Deadline (<https://registrarnew.sf.ucdavis.edu/calendar/web/fees/>).

### 9. Account Balance

- If you have a prior term balance a hold will be placed on your student account which will prevent registration. Ensure any previous balances are paid so that your registration is not delayed.

### 10. Academic Advising (<https://registrarnew.sf.ucdavis.edu/registration/plan/academic-advising/>)

- Contact your Academic Advisor to clarify any questions you may have about selecting courses to complete your academic plan.

For other questions about the Readmission process, contact the Office of the University Registrar (<https://registrarnew.sf.ucdavis.edu/contact/>).

## Graduate Studies & Professional Schools

Students on the Planned Educational Leave Program (PELP) (<https://registrar.ucdavis.edu/registration/leave/pelp/>) should not file for readmission unless they did not return as scheduled from their approved PELP leave.

Students should read the California Residence for Purposes of Tuition (<https://registrar.ucdavis.edu/tuition/residence/>) information to determine if a Statement of Legal Residence (SLR) is required after being approved for readmission.

### Graduate Studies

Information regarding readmission to a graduate program at UC Davis is available at Graduate Studies (<https://grad.ucdavis.edu/withdrawal-readmission/>).

There is a non-transferable/non-refundable \$70.00 application fee\* that is assessed to the student's account.

\*Students returning from US military service are not required to pay the application fee or duty paperwork along with their Readmission Application.

### Professional Schools

For more information regarding readmission to a professional school, contact:

- Graduate School of Management (<http://gsm.ucdavis.edu/>)
- School of Education (<http://education.ucdavis.edu/>)
- School of Law (<http://www.law.ucdavis.edu/>)
- School of Medicine (<http://www.ucdmc.ucdavis.edu/medschool/>)
- School of Nursing (<http://www.ucdmc.ucdavis.edu/nursing/>)
- School of Veterinary Medicine (<http://www.vetmed.ucdavis.edu/>)